



## Job Description

### Project Engineer

<b>Company:</b>	W2 Industrial Services Hub	<b>Department:</b>	Projects and Services
<b>Salary range:</b>	2.8k – 4k	<b>Updated:</b>	4 October 2023

**About us**

W2 Industrial Services Hub believes that ‘When there is a will, there is a Way’, and we aim to provide outstanding quality products and services globally with distinction. We are an organisation that believes in fulfilling our customer’s requirements by serving their needs across a broad spectrum.

W2 Industrial Services Hub also believes that long term customer relationship can be achieved through the provision of reliable products, solutions and services, and this motivates us to go the extra mile to serve with dynamism and work excellence.

**Responsibilities**

- Lead project planning and coordination efforts to ensure the efficient execution of projects.
- Contribute to the design process by providing technical input and expertise.
- Conceive engineering designs and solutions that align with project objectives.
- Create and maintain project documentation to ensure accurate records.
- Oversee key Factory Acceptance Testing (FAT), on-site services, testing & commissioning to ensure compliance with quality standards.
- Verify that products or systems meet specified requirements prior to deployment.
- Manage project warranty issues to ensure prompt warranty repair and service.
- Monitor project timeline & deliverables and ensure that they are carried out in accordance with the company’s operating procedures, quality standards & contractual specifications.
- Furnish routine project progress reports to relevant stakeholders.
- Collaborate with service engineers to plan and arrange necessary resources for project site execution.
- Address incoming project queries from customers professionally and efficiently.
- Generate project bill-of-materials (BOM) and work with the sales team to procure project integration parts.

**Requirements**

- Engineering Degree, preferably electrical or mechanical
- Preferably 2 to 3 years of work experience.
- Excellent communication and interpersonal skills
- Robust and professional work ethics
- Able to work independently.
- Good team player

**W2 INDUSTRIAL SERVICES HUB PTE LTD**

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- Disciplined, self-motivated and results driven.
- Experienced in MS Office, MS Word and Excel
- Proficient in AutoCAD